Risk Assessment Worksheet

Identified risk (e.g. BD manager retiring)

Likelihood of occurrence (e.g. very likely)

Consequence of occurrence (e.g. high)

Risk rating (e.g. severe impact for business if not replaced)

Priority for action (e.g. 1)

Action/s (e.g. replace/don't replace)

Workforce strategy (e.g. recruit a new office manager, take on trainee)

Monitoring and Evaluation

Risk Matrix

LIKELIHOOD		LOW	MODERATE	HIGH	SEVERE
	VERY				
	LIKELY				
	LIKELY				
	UNLIKELY				
	RARE				
		LOW	MODERATE	HIGH	SEVERE

= LOW

= MODERATE

= HIGH

= SEVERE